

Appendix C-6 Surcharge

NGAR-FMO-Z

4 December, 2024

MEMORANDUM THRU ~~USP&FO AR, Building 7100, Camp Joseph T. Robinson, North Little Rock, AR 72189-9600~~ WITCHILL.DONALD.SIMPLE1115507630 20241204084403-0600

FOR Commander, Fort Chaffee Joint Maneuver Training Center, Building 1730, Fort Smith Blvd, Fort Smith, AR 72905

SUBJECT: Mandatory Surcharge for Unofficial Use of Unaccompanied Housing Facilities

1. IAW 2 CFR 200.307, In order to defray program costs, the Fort Chaffee Billeting Program is required to charge a surcharge to all personnel residing in Unaccompanied Housing Facilities, unless they are conducting official DoD business. This is to offset the federal costs associated with the operation of said facilities.
2. All personnel residing in the RV Park, regardless of duty status, will be charged the surcharge. Residing in the RV Park is considered a recreational activity and thus is not official duty.
3. The surcharge for CMTC Unaccompanied Housing is \$5.76. This was determined by multiplying the Percent of Nonofficial Use by Federal Funds Expended (Utility & Labor) divided by the Percent Nonofficial Use times the Number of Bed Days Available. See attached calculation sheet.
4. This policy is effective 1 January 2025.
5. Point of contact for this memorandum is the Deputy Chief of Staff, Engineering at 501-212-5850.

Encl

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GIB T. RICHARDSON
Construction & Facility Management Officer

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